

**APPLICATION FOR TEMPORARY DIRECTION TRAFFIC SIGNS TO  
 NEW HOUSING DEVELOPMENTS OR SPECIAL EVENTS.**

Type of event to be signed	Minimum advance notice required	Maximum period of signing	Application Fee
Major sporting event or exhibition.	30days	30 days	£77
		Up to 90 days	£123
New housing development	30 days	Up to 12 months	£307

**APPLICANT**

<u>Applicant</u>		<u>Sign Contractor/ Supplier</u>	
Company		Company	
Address		Address	
Phone		Phone	
Fax		Fax	
Contact		Contact	
<u>First Person Contact details</u>		Name, Phone & Email contact	
<u>Second Person Contact details</u>		Name, Phone & Email contact	

**Event or Development Details**

Name;
Location:
Description of signed route; (from where to where)
Complete the attached Sign Schedule and submit with application. No Pages of Sign Schedule .....
Start Date
End Date

I agree to meet all reasonable costs incurred by South Ayrshire Council in respect of giving emergency attention to any temporary traffic signing works in the event that the above contacts cannot be reached or are unable to rectify any dangerous fault within 2 hours of the first notification of a problem associated with the above works. It should be noted that South Ayrshire Council and its employees in no way accept responsibility for any claims or demands which may be brought against it by third parties in any way by virtue of the installation operation or emergency rectification of any temporary traffic signing.

I agree to meet the cost of the permit as detailed above.

Signed ..... Date ..... On Behalf of .....

**APPLICATION MUST NOT BE TAKEN AS APPROVAL**

## SIGN SCHEDULE

Name of Event.....

[illegible]

## **Temporary Signs to Housing Developments and Special Events**

South Ayrshire council will consider approving applications for temporary direction signs to new housing development or events or other attractions where substantial flows of non-local traffic are likely to be generated or where the presence of signs will assist traffic movements and reduce the potential for accidents.

### **Guidelines for the Authorisation of Temporary Traffic Signs for Events.**

1. Each application will be considered and if the following criteria are met, the erection of temporary traffic signs may be approved:
2. There must be sufficient off-road parking provision at the event site to accommodate the anticipated volume of vehicles.
3. There must be no other suitable signage that drivers can be advised to follow in the promotional literature for the event.
4. The event venue must not already be signed independently.
5. Signs that inform drivers to follow an existing signing scheme will not be allowed once that scheme has been picked up.
6. Promotional material for the event must accompany the application.
7. The event must be of limited duration.

### **Guidelines for Approval of Temporary Traffic Signs for New Developments.**

Developers may be permitted to put up signs advertising the location of a development if they meet certain conditions. A developer who wishes to put up a sign must apply to South Ayrshire Council to do so. Signs may be permitted if:

8. The development includes a minimum of 30 properties.
9. The signs conform to the current Traffic Signs Regulations and General Directions and Department of Transport, Local Government and the Regions drawing P2701 (the house symbol in black on a yellow background).
10. Each sign is mounted a minimum of 2.4m above the carriageway/footway/verge and the sign is at least 0.45m from the edge of the carriageway
11. Details of the location, number, wording and method of fixing of the signs, along with proof of the developer's public liability insurance must be provided to the council for approval prior to permission being granted. Only the minimum number of signs necessary only will be approved. In most cases, this is likely to be the minimum number of signs required to direct from the nearest classified road.
12. No costs associated with removal or maintenance of the signs shall be borne by the council
13. The signs shall be removed within three months of the sale of 80% of the properties
14. Any damage to existing street furniture arising from the erection of the temporary signs will be repaired and the costs recharged to the developer

### **Conditions of Approval.**

15. Signs are to be erected no more than 48 hours before the event, any signs found erected in advance of this will be removed and the applicant charged the cost of removal and an administrative fee of £50.00 per sign. Similarly signs are to be removed within 48 hours of the event and similar actions will be instigated should any be found after that period. When applications are made for a series of events the signs must be removed and re-erected for each event. The above penalties will be incurred for deviations from this.
16. The company or organisers of the event must hold a current insurance policy that indemnifies this authority against any claim relating to the provision and siting of the temporary signs.
17. The signs must be of an appropriate size for the approach speeds of the road on which they are to be placed and must not interfere with any existing highway signage. Signs must not be placed on the same poles as Stop, Give Way signs or any regulatory sign.

### **Unauthorised signs.**

18. Where signs are erected without permission, they will be removed, and the cost of doing so will be charged to the event organisation or housing developer.