

ROAD OPENING PERMIT APPLICATION FORM

RO 1

Contractors Name
 Address

 Tel. No. (Daytime) Fax No.....
 Tel. No. (Outwith Working Hours).....
 Contact Name

I/We apply for consent to open the public highway at :

Location	Nature of Work	Date Work Planned
Building Number(s)/Name.....	From
Street.....	To
Town.....	

I/We undertake to :

- (1) Comply with the Conditions below and any additional conditions applied to the permit RO 3.
 - (2) Carry out the work to the current Specification in the Manual of Contract Documents for Highway Works and the Category shown in the permit
 - (3) Maintain the reinstatement in a condition satisfactory to the Roads Division for a (maintenance) period of 12 months from the completion of the works.
 - (4) Relieve East Ayrshire Council of all liability for the duration of the work and the maintenance period thereafter.
 - (5) Pay the standard fee by cheque or electronically at the time of application. Information on current charges can be obtained from the office detailed below or from www.ayrshireroadsalliance.org
- Return completed Application Form -

Signature Email: ara.roadspemits@ayrshireroadsalliance.org
 Fax: 01563 503167
 Date Post: East Ayrshire Council
 Johnnie Walker Building
 15 Strand Street
 KILMARNOCK KA1 1HU

CONDITIONS

- 1 **All associated traffic management with the works must be to Chapter 8, (2009) of the Traffic Signals Manual and approved by Roads Authority**
Note: Application must be made in accordance with legislative notice required under Transport (Scotland) Act. Details of which can be obtained from Roads Authority.
- 2 This permit does not include the right to interfere with any Roads Authority or Public Utility apparatus in, or above the road, footway, or verge. It is the responsibility of the applicant to determine ownership and position of any such apparatus through Susiephone on 0845 140 0270
- 3 A permit for the purpose of working on, or connecting to, existing Public Utility plant will not be issued unless the applicant submits a current HAUC certificate from the contractor to be engaged in the work
- 4 No opening shall be permitted on bridges or culverts nor any thrust boring carried out without the written approval of the Roads Authority, in conjunction with this permit.
- 5 If the contractor fails to undertake any remedial work required, within three months of the expiry of the maintenance period, then the Roads Authority will carry out all such work and recharge the applicant all resulting costs
- 6 Proof of a current annual Public Liability Indemnity to a value of £5,000,000 will be required before a permit can be issued (Registered P.U. exempted) Permits are issued in blocks of four weeks and must be accompanied by an application form and relevant fee.
- 7 **The Roads Authority is to be notified of the actual start date and the date of completion of the work by telephoning 01563 503160, emailing ara.roadspemits@ayrshireroadsalliance.org, or faxing 01563 503167 and quoting the Permit number and relevant date**
- 8 Should the Roads Authority be required to carry out any emergency work in connection with the permit in the interests of public safety then all costs will be recharged to the contractor named in the permit. Similarly where any remedial works required within the twelve month maintenance period are not carried out within four weeks of the applicant being notified in writing of the work required, then the Roads Authority will carry out the work and recover the costs from the applicant.
- 9 Plans to be Provided
 - (i) A basic layout plan / sketch to be provided for all road openings.
 - (ii) A detailed plan must be provided for major / long term excavations of the carriageway and/or footways.
 - (iii) Plans of the Traffic Management proposals must be provided for approval.
 - (iv) A site meeting may be required before permission can be approved

NOTES

- 1 Road openings are governed by the following legislation and code of practice.
 ROADS (SCOTLAND) ACT 1984, SECTION 56
 TRANSPORT (SCOTLAND) ACT 2005
 TRAFFIC SIGNALS MANUAL CHAPTER 8 (2009)

For Office Use only	
SRWR	
Tech	

for office use only- permit no. _____/_____